



NIXA FIRE PROTECTION DISTRICT

301 South Nicholas Road Nixa, MO 65714
Business (417) 725-4025 Fax (417) 725-2393

REQUEST FOR BID (RFB)

Gutter Installation Project – Fire Station 2

Project Location:

Fire Station 2
301 S. Nicholas Rd
Nixa, MO 65714

1. Project Overview

Fire Station 2 is seeking qualified contractors to submit bids for the installation of guttering (**minimum of 8"**) on the facility. The goal of this project is to ensure proper drainage, durability, and long-term performance suitable for a municipal emergency services building.

2. Scope of Work

The selected contractor will be responsible for:

- Removal and disposal of existing gutter system
- Supply and installation of new **gutter system**
- Installation of all necessary downspouts, hangers, brackets, and drainage components
- Ensuring proper pitch and drainage flow
- Cleanup and disposal of all project debris
- Compliance with all local building codes and safety regulations

3. Contractor Requirements

All bidders must meet the following criteria:

- Must be **licensed and insured** (proof required)
- Must have **established business history**
- Must provide **recent references** and/or reviews from similar completed projects

- Demonstrated experience with commercial or municipal gutter installations preferred
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4. Bid Submission Requirements

All bids must include the following information:

A. Company Information

- Business name
- Business address
- Contact person (name, phone, email)
- Years in business
- Description of services offered

B. Project Cost Breakdown

Provide a detailed estimate including:

- **Materials cost** (itemized list, including type and grade of materials)
- **Labor cost**
- Equipment costs
- Any additional or optional costs
- Total project cost

C. Materials & Specifications

- Type of gutter material (e.g., aluminum, steel, copper)
- Gauge/thickness
- Finish/color options
- Warranty information (materials and labor)

D. Project Timeline

- Estimated start date
- Estimated completion date

E. Additional Information

- Description of installation process
- Safety measures and compliance practices
- Any value-added services or warranties

5. Evaluation Criteria

Bids will be evaluated based on:

- Cost competitiveness and transparency
- Contractor experience and reputation
- Quality of materials proposed
- Project timeline
- References and past performance

6. Submission Instructions

Please submit all supporting documentation by:

- **Submission Deadline:** May 8th, 2026 by 1400
- **Submission Method:** in-person or mail
- **Submissions must be marked:** Station 2 Guttering
- **Questions can be directed to:** Div. Chief Josephsen at gjosephsen@nixafire.gov or 417-449-0534

7. Additional Notes

Nixa Fire Protection District reserves the right to reject any or all bids, request additional information, and select the contractor deemed most qualified and cost-effective.